

**Members of Singleton & Charlton Parish Council are summoned to the
Extraordinary Full Council Meeting of the Singleton & Charlton Parish Council
On Monday 22nd June 2015 at 7pm at the Queen Victoria Jubilee Garden
following on to Singleton Village Hall**

Signed *Jane Landstrom*

Date 17 June 2015

Jane Landstrom, Clerk & RFO to Singleton & Charlton Parish Council

AGENDA

1. Welcome & Apologies for absence
2. Disclosure of Interests, if any. Please also advise of any changes to Register of Interests
3. Trees at Queen Victoria Jubilee Garden (then move on to Singleton Village Hall)
4. Approval of Clerk's employment contract, overtime, training & holidays
5. Register of Interests
6. Consent to receive information electronically
7. Agreeing Councilor roles and detailing what each entails
8. Management of notice boards
9. Revised Financial Regulations
10. Signing of new bank mandate and forms to complete for internet banking
11. Revised Code of Conduct
12. Revised Standing Orders
13. Approval of payments
14. Planning